

Memorandum

To: Chief Executive,
CC: GM Planning and Development
From: Team Manager, Information Operations
Date: 16 December 2024
Subject: Affixing the Council Seal – Amendment to Kaipara District Plan

Background

Private Plan Change 84 Mangawhai Hills Development Area has been approved in terms of clause 17 of the First Schedule to the Resource Management Act 1991 after the Environment Court has made a decision and determination on appeals to the matter.

Authority

☒ **Statutory** (*insert what statutes apply e.g. Local Government Act and section*)

Clause 17(3) Schedule 1 of the Resource Management Act 1991 requires the seal of the local authority to be affixed to the Operative Plan amendment.

☒ **Council Resolution** (*insert Council resolution from minutes*)

Council resolution attached

☒ **Delegated** (*insert appropriate delegation from register*)

Delegation attached

☐ **Other** (*please state*) None

Plan Reference

☐ Long Term Plan ☐ Forecast ☐ Annual Plan ☐ Business Plan

☒ Other: District Plan Amendment

Budget *Not applicable*

Requirement

Chief Executive's signature affixing the common seal of the Kaipara District Council.

Attachments

Name	Linda Osborne	GMs Name	Michael Day
Position	Team Manager, Information Operations	Position	GM Planning and Development



Sign

Sign ...



Extract from the Delegation Register

Statute or Function	Description	Conditions /Notes	CE delegation
Legal and Administrative	<p>To affix the Common Seal of the Council to the following documents or processes:</p> <p>a.</p> <p>b.</p> <p>c.</p> <p>d. The effecting of a Council approval of a proposed policy statement or plan under Schedule 1 Clause 17(3) of the Resource Management Act 1991.</p>	<p>The delegation to affix the Common Seal must be read in conjunction with the remaining delegations in the approved Delegations Register and may require a decision of Council prior to this delegation being acted on.</p>	<p>Team Manager Information Operations</p>